Burnaby School District Parental Censent Form

Step 1. Consent Forms: Request Access

Before a parent/guardian can submit a consent form, they are required to apply for an access code:

URL: https://forms.sd41.bc.ca/Forms/sdconsentac



The form requires that a parent have the following 3 pieces of information available for the child:

- 1. Personal Education Number (PEN)
 - Commonly found on your child's report card
 - For Burnaby Secondary students the PEN is also found in the MyEducation BC parent and student portal
- 2. Date of Birth
- 3. An email address which was previously shared with the school

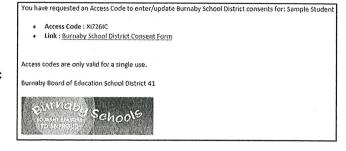
Please contact your child's school if you require assistance.

Step 2. Check your Email

Upon successfully submitting the request, Parents/Guardians will receive a confirmation email with two key items:

- a. An Access Code
- b. A unique URL with an embedded token.

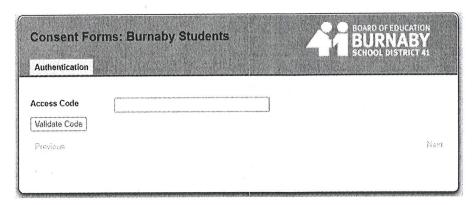
The URL and code are unique to that specific student and can only be used once.



Step 3. Consent Forms: Burnaby Students

After clicking on their unique Web Link in their email, a web browser will open, and the Parent/Guardian will be shown the Consent Form.

- 1. Enter the Access Code provided in the Email The access code is case sensitive.
- 2. Click on Validate Code



The Consent Form will require the Parent to enter their consent (Yes/No) for the following grade K-12 consent items:

Consent Item:	Note:
Consent to Send Commercial Electronic Messages (CASL)	·
Media Release	
Student Personal Information	
Walking Permission	
District Technologies & Information Systems:	Grade 4-12 also requires
Student Acceptable Use Agreement	the student signature
O365 Permission	Information Only